

Erica J. Hobbs

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EXPERIENCE

Michigan Opera Theatre/Detroit Opera House

Detroit, Michigan, USA

Communications Manager

October 2016-Present

- Work with senior management to create and implement PR strategies that drive ticket sales, donations and increased community engagement and awareness
- Construct personalized creative story angles to generate media coverage of MOT productions and announcements
- Manage social media platforms, including Facebook, Twitter and Instagram
- Edit Bravo Magazine program books creating, commissioning, managing and copyediting content
- Write blog and website content that educate and engage viewers on upcoming performances and MOT news
- Created media strategy surrounding the retirement of MOT Founder David DiChiera, including writing the "DiChiera DiConstructed" blog series and garnering more than 15 pieces of media coverage surrounding DiChiera's work and legacy

Airfoil Group

Royal Oak, Michigan, USA

Senior Account Executive

July 2013-October 2016

- Conducted media relations for business to business and business to consumer clients with interests ranging from automotive to marketing to consumer tech
- Supervised agency intern, including facilitating workload, managing skill development and overall mentoring
- Led public relations work for the Adcraft Club of Detroit including media relations, social media and day-to-day team management contributing to a 19% increase in club membership
- Wrote engaging pitches, press releases, contributed articles and blogs for clients
- Managed social media for Airfoil marketing team across platforms including Twitter, Facebook and LinkedIn
- Created and maintained strong media relationships across local, national and industry trade outlets
- Supported up to seven accounts simultaneously, using excellent multitasking and time management skills to balance vigorous workloads

Reuters, AnnArbor.com, Mode Shift

Metro Detroit/Ann Arbor, Michigan, USA

Freelance Journalist

November 2012-July 2013

- Covered breaking news, features and general assignments in Metro Detroit for Reuters' Detroit office
- Wrote on community events and general assignments for AnnArbor.com
- Reported on issues promoting community building, non-motorized transportation and health for Mode Shift

Canning Communications

Detroit, Michigan, USA

Communications Specialist

March 2013-July 2013

- Wrote media kits including press releases, program profiles, fact sheets and FAQs for non-profit organizations
- Followed media to monitor clients' public exposure
- Created website content

UCSI Group/UCSI University*

Kuala Lumpur, Malaysia

Manager, Group Corporate Affairs

July 2010-September 2011

- Developed and implemented media strategies for UCSI Group, including UCSI University and 20 subsidiary companies
- Led major PR campaign to promote UCSI Group's \$370 million investment in two national initiatives aimed at developing Malaysia's tourism and healthcare industries
- Created all written and spoken material for University Vice Chancellor, including speeches, forewords and written comments
- Collaborated with local media to publicize UCSI Group news, including writing press releases, pitching stories, taking photographs and organizing press conferences
- Edited written materials for UCSI Group, including messages from Group Chairman and University Vice Chancellor
- Produced promotional materials, including profiles, brochures, website content and advertisements
- Emceed ceremonies and press conferences

AnnArbor.com, digital newspaper

Ann Arbor, Michigan, USA

*Freelance Writer**July 2009-June 2010*

- Covered weekend events and general assignments for Ann Arbor's largest news bureau
- Wrote human interest, crime and government stories
- Photographed newsmakers and events for publication

*Production Assistant**December 2009-June 2010*

- Posted news stories online using Movable Type software
- Assisted news room staff with story research

101.9 WDET, Detroit Public Radio

Detroit, Michigan, USA

*News Intern**May 2009-February 2010*

- Reported on state and local news for Metro Detroit's National Public Radio member station
- Hosted live radio program *Weekend Edition*
- Voiced news spots and feature length stories for local edition of *All Things Considered*
- Attended press conferences and interviewed newsmakers live and by phone
- Recorded on digital and analog equipment; edited sound bites using ENCO software

The Hillsdale Daily News

Hillsdale, Michigan, USA

*Staff Writer**April 2008-April 2009*

- Reported on the city of Hillsdale, six townships, two villages, and the education beat
- Wrote on issues including education, politics, the economy, and human interest stories
- Produced three stories daily under tight deadlines
- Developed story, package, and centerpiece ideas
- Planned and created photographs to accompany stories
- Assisted with page proofing
- Used Associated Press writing style

The Daily Reporter

Coldwater, Michigan, USA

*News Intern**February-March 2008*

- Reported on local events
- Shadowed reporters to learn techniques and gain experience
- Internship led to full-time position at the *Hillsdale Daily News*

BUNAC Work in Britain Program

London, England

*Secretary, Accounts Assistant, Recruitment Administrator**June-December 2007*

- Used Microsoft Office to organize and process payments
- Assisted interviewing job candidates
- Answered phones and responded to customer enquiries
- Provided general assistance to a team of 10

SKILLS

- Fluent in Italian
- Proficient in Microsoft Office
- Proficient in WordPress and Movable Type content management systems
- Certified yoga instructor

EDUCATION

University of Michigan, College of Literature, Science, and the Arts

Ann Arbor, Michigan, USA

*Bachelor of Arts in English and Italian, December 2006**September 2002-December 2006*

- Studied at the University of Padua, 2004-05, Padua, Italy

* October 2011 – August 2012 was spent traveling Asia, including India, China, Vietnam, Cambodia, Thailand, Malaysia, Singapore, Indonesia, Nepal, Laos and Myanmar. The documentation of the trip can be found on my travel blog at www.ericainwonderland.com, which was selected as the GoAbroad.com "Blog of the Week."